



ePROQ (TVP)

Supplier User Manual

Version 1.5

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1. System Requirements

1.1 TVP ePROQ System

<https://tvp-eproq.hkpc.org/>

ePROQ (TVP) System should be used with the browser listed below on these Operating Systems:

Windows 8, 8.1, 10, 11

MacOS X 10.15

ePROQ (TVP) System should be used with the below Internet Browsers (Minimum Version):

Chrome (Version 96)

Safari (Version 15)

Edge (Version 96)

Users need to ensure their browsers' versions are the same or higher than the above stated.

1.2 System Timeout Setting

Session timeout: 15mins

If users remain idle in EPROQ (TVP) System for 15mins, users will be logged out from the system automatically.

1.3 Rules and instructions for applicants

1. Supplement and overriding RFQ (Refer to [Change of Submitted Proposal](#) and [RFQ Submission](#))

After supplier has submitted for RFQ, supplier is not allowed to supplement or supersede on submitted RFQ. Supplier will need to decline and re-submit RFQ on supplement or supersede.

2. New Registration

2.1 Create New Account

Visit <https://tvp-eproq.hkpc.org/>

Click "Supplier"



Login	e-Procurement System
Applicant	This e-Procurement website ("ProSmart Website") is hosted by Computer and Technologies and its subsidiaries ("C&T" or "we" or "us" or "our").
Supplier	This e-Procurement System is subject to our Terms of Use ("Terms of Use"), Privacy Policy Statement ("Privacy Policy Statement"), this Disclaimer and any other terms and conditions issued by C&T in relation to the use of the e-Procurement System (collectively referred to as "this Agreement"). Your use of this e-Procurement System signifies your acceptance of this Agreement, as well as your agreement to be bound by them. You must not use the e-Procurement System if you do not agree to be bound by and accept this Agreement in its entirety. Should you have any queries or encounter any problems whilst using this e-Procurement System, please send email to enquiry@e-tendering.com.hk for enquiry. Working hours of support team: Monday to Friday (except Hong Kong Public Holidays) from 9:00 am to 6:00 pm (Hong Kong Local Time).
Guest	
Support	

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Click "Click here to on-line registration"

Supplier

New Supplier

Registration

For those who has invited to register in eProQ website.

[Click here to on-line registration](#)

Account Activation

For those who has registered in eProQ website is required to activate the account.

[Click here to activate](#)

Registered Supplier

Login

- 1) Suppliers who have eProQ account can login the eProQ website to retrieve the Procurement Documents;
- 2) For those who have registered in eProQ website would like to apply for Inclusion in HKPC's Supplier List;
- 3) For those who have registered as HKPC's Supplier List would like to update the company's profile.

[Click here to login](#)

Reset Password

- 1) If you have lost the login password; or
- 2) You are required to reset the password every 90 days

[Click here to reset the password](#)

Read the "Acceptance of Terms of Use" carefully

Click "Accept"

Supplier > Registration

Acceptance of Terms of Use

1. Please check the [Terms of Use](#) and the [Privacy Policy Statement](#) before proceeding with the registration. You will not be able to register as a supplier if you do not accept the Terms of Use and the Privacy Policy Statement.
2. In order to complete the registration process, you must complete the following steps:
 - a. Company Registration - You must provide all mandatory basic company information, primary contact and supporting documents as required.
 - b. Account Creation - A principal account associated with 5 sub-accounts will be set up during the registration. You will be asked to activate your account(s) and create password(s) for individual accounts.
 - c. Application Submission - Complete and submit the application form and supporting documents as required by us for getting into HKPC's Supplier List. Once your account(s) has been activated, you must log onto the eProQ Website using the principal account and provide additional company information as required, so as to complete the registration process.

** HKPC reserves the right to review and update the eProQ account and / or Suppliers List from time to time. If there is any tender or request for services or goods by HKPC in future, HKPC will send notifications to the relevant suppliers on the Suppliers List. Suppliers who have not responded to any invitation for quotation/tender and have no transaction with HKPC for three (3) consecutive years, they will automatically be removed from the eProQ account and / or Suppliers List. Please note that the Registered Account does not guarantee or imply the assignment or award of any project or purchase order for the supply of goods or services by HKPC. For tender bidding, the Suppliers should read the tender notices published in the eProQ website.

By clicking "Accept", you confirm that you have read and accepted our Terms of Use, Privacy Policy Statement and the above registration process.

Accept

Decline

Complete the General Information & Primary Contact sections

Click "Next"

Supplier > Registration

* Required Field

General Information

Company Name *	<input type="text"/> <input type="text"/>	(English) (Chinese)
Registered Address *	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	(English) (Chinese)
City *	<input type="text"/> (e.g. Hong Kong, Beijing)	
Country/Region *	[Please select]	
General Telephone *	(Hong Kong (+852)) <input type="text"/>	
Company Registration Document No. *	BR <input type="text"/> No. : <input type="text"/> (For HK BR, Only first 8-digit of BR number is required. e.g. 12345678 - 000 - 001) Expiry Date <input type="text"/> <input type="text"/> <input type="text"/> <input type="button" value="Choose File"/> No file chosen	
<small>(The filename extension should be pdf, doc, docx, xls, xlsx, pptx, ppt, txt, rtf, html, tiff, bmp, jpg, jpeg, gif, png, epsf, dwg, dxf, ai. All file names must be in English. Only the following characters are accepted (a-z, A-Z, 0-9), underscore "_", full stop ".", hyphen "-", ampersand "&", left parenthesis "(" and right parenthesis ")".)</small>		

Primary Contact

Title *	Mr <input type="text"/>	
First Name *	<input type="text"/>	
Last Name *	<input type="text"/>	
Chinese Name *	<input type="text"/>	
Job Title *	<input type="text"/>	
General Telephone *	(Hong Kong (+852)) <input type="text"/>	
Fax No. *	(Hong Kong (+852)) <input type="text"/>	
E-mail Address *	<input type="text"/>	

*Note: Company name is limited to 200 characters

Click "Next"

Supplier > Registration

Verification Code has been sent to your e-mail address. Please enter the Verification Code to complete the activation of your user account.

Next

An email with an 8-digits verification code will be sent to the registered email address. Enter the verification code and click "Next"

Supplier > Registration

Verification Code has been sent to your e-mail address. Please enter the Verification Code to complete the activation of your user account.

- Verification Code is 8 characters long.
- Verification Code will expire after 30 minutes or use.

* Required Field

E-mail Address 0715@dummy.com

Verification Code *

Next

Reset

If the verification code is valid, you will receive another email contains the user ID

Supplier > Registration > Details Of Supplier & Contact Information

Thank you for completing the company registration. The User IDs has been sent to the email address you provided to us. Please click "Next" to create your Account's password.

Please click "Next" button to create the password.

Should you have any queries or encounter any problems whilst using this eProQ Website, please use the Support under the Login Menu on the eProQ Website or send an email to hkpc@e-tendering.com.

Next

Click "Next"

Enter New Password for the Account twice

Supplier > Registration > Create Password

* Required Field

User Information

User ID 9010130400

New Password * (8-16 characters)

(Your password should be case sensitive and composed of random letters, digits and special characters.)
(Password will expire after 90 days.)

Re-input New Password *

Submit

Reset

Click "Submit"

Your account is created successfully

3. Supplier Login

Visit <https://tvp-eproq.hkpc.org/>

Click "Supplier"



Login	e-Procurement System
Applicant	This e-Procurement website ("ProSmart Website") is hosted by Computer and Technologies and its subsidiaries ("C&T" or "we" or "us" or "our").
Supplier	<p>This e-Procurement System is subject to our Terms of Use ("Terms of Use"), Privacy Policy Statement ("Privacy Policy Statement"), this Disclaimer and any other terms and conditions issued by C&T in relation to the use of the e-Procurement System (collectively referred to as "this Agreement"). Your use of this e-Procurement System signifies your acceptance of this Agreement, as well as your agreement to be bound by them. You must not use the e-Procurement System if you do not agree to be bound by and accept this Agreement in its entirety.</p> <p>Should you have any queries or encounter any problems whilst using this e-Procurement System, please send email to enquiry@e-tendering.com.hk for enquiry.</p> <p>Working hours of support team: Monday to Friday (except Hong Kong Public Holidays) from 9:00 am to 6:00 pm (Hong Kong Local Time).</p>
Guest	
Support	

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Click "Click here to login" under "Registered Supplier"

Supplier

New Supplier

Registration

For those who has invited to register in eProQ website.

[Click here to on-line registration](#)

Account Activation

For those who has registered in eProQ website is required to activate the account.

[Click here to activate](#)

Registered Supplier

Login

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- 2) For those who have registered in eProQ website would like to apply for Inclusion in HKPC's Supplier List;
- 3) For those who have registered as HKPC's Supplier List would like to update the company's profile.

[Click here to login](#)

Reset Password

- 1) If you have lost the login password; or
- 2) You are required to reset the password every 90 days

[Click here to reset the password](#)

Read and accept Declaration

Supplier > Login > Declaration

Declaration

You acknowledge and agree to the following terms:

- You declare that your company holds a valid business registration or certificate of incorporation, or equivalent, at the time of submission of tender document(s) / quotation document(s), and you shall provide a valid certificate to HKPC for updating master record via this eProQ Website if expired.
- You shall update us immediately if any information of your company has been changed, and confirm that the information provided in eProQ Website is accurate and most updated.
- You confirm and accept the [Terms of Use](#) and [Privacy Policy Statement](#).

HKPC reserves the right to review and update the Supplier List from time to time. If there is any tender or request for services or goods by HKPC in future, HKPC will send notifications to the relevant suppliers on the Suppliers List. Suppliers who have not responded to any invitation for quotation/tender and have no transaction with HKPC for three (3) consecutive years, they will automatically be removed from the Supplier List.

By clicking the "Accept", it signifies your acceptance of the above declarations, the Terms of Use, the Privacy Policy Statement and your agreement to be bound by them in eProQ Website.

Accept

Decline

Enter captcha verification code

Supplier > Security Check

Security Check *



Submit

Enter User ID and Password

Click "Login"

Supplier > Login

* Required Field

User ID *

9010130400

Password *

••••••••

Login

Close

4. Account Management

4.1 Change Account Details

Login to system

Select "Setting" > "Change User Information" from Menu

Modify information as necessary

Click "Save"

Home	Search	Setting	Logout
Change User Information			
Change Company Info			
Change User Information			
Change Password			

* Required Field

Principal Account

Principal Account ID	9010130400		
Title *	Mr ▾		
First Name *	Tester		
Last Name *	Tester		
Chinese Name *	TEster		
Job Title *	ttt		
Tel No. *	(Hong Kong (+852) ▾)	5134325	
Fax No. *	(Hong Kong (+852) ▾)		
E-mail Address *	0715@dummy.com		

4.2 Change Password

Login to system

Select "Setting" > "Change Password" from Menu

Enter New Password twice

Click "Submit"

Home	Search	Setting	Logout
Change Password			
Change Company Info			
Change User Information			
Change Password			

- You are not allowed to reuse passwords when change the password.

* Required Field

User Information

User ID	9010130400		
Registered E-mail Address	0715@dummy.com		
New Password *	<input type="text"/> (8-16 characters) (Your password should be case sensitive and composed of random letters, digits and special characters.) (Password will expire after 90 days.)		
Re-enter Password *	<input type="text"/>		

4.3 Forgot / Reset Password

Visit <https://tvp-e-proq.hkpc.org/>

Click "Supplier"



Login	e-Procurement System
▶ Applicant	This e-Procurement website ("ProSmart Website") is hosted by Computer and Technologies and its subsidiaries ("C&T" or "we" or "us" or "our").
▶ Supplier	This e-Procurement System is subject to our Terms of Use ("Terms of Use"), Privacy Policy Statement ("Privacy Policy Statement"), this Disclaimer and any other terms and conditions issued by C&T in relation to the use of the e-Procurement System (collectively referred to as "this Agreement"). Your use of this e-Procurement System signifies your acceptance of this Agreement, as well as your agreement to be bound by them. You must not use the e-Procurement System if you do not agree to be bound by and accept this Agreement in its entirety. Should you have any queries or encounter any problems whilst using this e-Procurement System, please send email to enquiry@e-tendering.com.hk for enquiry. Working hours of support team: Monday to Friday (except Hong Kong Public Holidays) from 9:00 am to 6:00 pm (Hong Kong Local Time).
▶ Guest	
▶ Support	

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Click "Click here to reset the password"
Supplier

New Supplier

Registration

For those who has invited to register in eProQ website.

[Click here to on-line registration](#)

Account Activation

For those who has registered in eProQ website is required to activate the account.

[Click here to activate](#)

Registered Supplier

Login

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- 3) For those who have registered as HKPC's Supplier List would like to update the company's profile.

[Click here to login](#)

Reset Password

- 1) If you have lost the login password; or
- 2) You are required to reset the password every 90 days

[Click here to reset the password](#)

Enter User ID & Registered Email Address

Click "Next"

Supplier > Reset Password

* Required Field

User ID *	<input type="text" value="9010130400"/>
Registered E-mail Address *	<input type="text" value="0715@dummy.com"/> (The e-mail address must be matched user ID registered in e-Procurement System.)

Next

An email with Online Authorization Code is sent to the Registered Email Address

Click "Next"

Supplier > Reset Password

Verification Code has been sent to 0715@dummy.com. Please click "Next" button below and enter the Verification Code and complete the activation of your user account.

Should you have any queries or encounter any problems whilst using this eProQ Website, please use the Support under the Login Menu on the eProQ Website or send an email to hkpc@e-tendering.com.

Next

Enter the Online Authorization Code

Click "Next"

Supplier > Reset Password > Input Verification Code

Verification Code has been sent to your e-mail address. Please enter the Verification Code to complete the activation of your user account.

- Verification Code is 8 characters long.
- Verification Code will expire after 30 minutes or use.

* Required Field

User Information

User ID	9010130400
Registered E-mail Address	0715@dummy.com
Verification Code *	<input type="text"/>

Next

Click "Next"

Supplier > Reset Password > Input Verification Code

Please click "Next" button and proceed to create your user account password.

Should you have any queries or encounter any problems whilst using this eProQ Website, please use the Support under the Login Menu on the eProQ Website or send an email to hkpc@e-tendering.com.

Next

Enter New Password twice

Click "Submit"

Supplier > Reset Password

* Required Field

User Information

User ID	9010130400
Registered E-mail Address	0715@dummy.com
New Password *	<input type="password"/> (8-16 characters) (Your password should be case sensitive and composed of random letters, digits and special characters.) (Password will expire after 90 days.)
Re-enter Password *	<input type="password"/>

Submit

Press "Login"

Supplier > Reset Password

The password has been set.

Login

5. Change Company Information

Login to system with Principal Account or Sub-account

Select "Setting" > "Change Company Info" from Menu

Click "Edit" under the section where changes are necessary

Change of company Information

General Information		Edit
Company Name *	AMSTERDAM CO 阿姆斯特丹公司	(English) (Chinese)
Registered Address *	1 Holland Crescent 2nd 3rd 2 1 Zealand Rd	(English) (Chinese)
City *	hk	
Country/Region *	Hong Kong	
General Telephone *	(93) 44444444	
Company Registration Document *	BR - 44444444 Expiry Date - 2027/05/04 Click to download	
Interested Technological Solutions	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統 010 - Enterprise Resource Planning (ERP) Solution - 企業資源規劃方案	

You will receive a notification if an RFQ under your selected Interested Technological Solutions is issued.

Change of company Information for Inclusion in HKPC's Supplier List

* Required Field

General Information	
Company Name *	<input type="text" value="MANCHESTER COMPANY 2"/> <div style="float: right;">(English) (Chinese)</div>
Registered Address *	<input type="text" value="34 Chester Street 1"/> <div style="float: right;">(English)</div> <input type="text"/> 中文地址 (Chinese) <input type="text" value="[Please select]"/> <input type="checkbox"/> 001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統 <input checked="" type="checkbox"/> 002 - Augmented Reality (AR) Technologies System - 擴增實境技術系統 <input type="checkbox"/> 003 - Big Data and Cloud-Based Analytics Solution - 大數據及雲端分析方案 <input type="checkbox"/> 004 - Building Information Modeling (BIM) System - 建築資訊模型系統 <input type="checkbox"/> 005 - Clinic Management System - 診所管理系統 <input type="checkbox"/> 006 - Cyber Security Solution - 網絡安全方案 <input type="checkbox"/> 007 - Document Management and Mobile Access System - 文件管理及流動存取系統 <input type="checkbox"/> 008 - Electronic Inventory Management System - 電子庫存管理系統 <input type="checkbox"/> 009 - Electronic Procurement Management System - 電子採購管理系統 <input type="checkbox"/> 010 - Enterprise Resource Planning (ERP) Solution - 企業資源規劃方案 <input type="checkbox"/> 011 - Fleet Management System - 車隊管理系統 <input type="checkbox"/> 012 - Location Based Services (LBS) - 定位服務 <input type="checkbox"/> 013 - Logistics Management System - 物流管理系統 <input type="checkbox"/> 014 - Point-of-Sales (POS) System - 銷售點管理系統 <input type="checkbox"/> 015 - Quick Response Management (QRM) System - 快速回應管理系統 <input type="checkbox"/> 016 - Real-Time Manufacturing Tracking System - 實時生產追蹤系統 <input type="checkbox"/> 017 - Solutions to Facilitate Compliance with Manufacturing Standards - 協助企業符合生產標準的方案 <input type="checkbox"/> 018 - Computer Aided Design (CAD) - 電腦輔助設計 <input type="checkbox"/> 019 - Intelligent Robot (Industrial Robot and Service Robot) Applications - 智慧型機械人 (工業機械人及服務機械人) 應用 <input checked="" type="checkbox"/> [Please select]
City *	<input type="text"/>
Country/Region *	<input type="text"/>
General Telephone *	<input type="text"/>
Company Registration Document *	<input type="text"/>
Interested Technological Solutions	<input checked="" type="checkbox"/> [Please select]

Please tick the checkbox for adding the procurement category or untick the checkbox for removing procurement category.

Click “Complete” to confirm changes
Change of company Information

Please submit the change of supplier information form

* Required Field

General Information

Edit Complete

Company Name *	AMSTERDAM CO 阿姆斯特丹公司	(English) (Chinese)
Registered Address *	1 Holland Crescent 2nd 3rd 2	(English)
City *	1 Zealand Rd	(Chinese)
Country/Region *	hk	
General Telephone *	Hong Kong	
Company Registration Document *	(93) 44444444 BR - 44444444 Expiry Date - 2027/05/04 Click to download	
Interested Technological Solutions	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統 002 - Augmented Reality (AR) Technologies System - 擴增實境技術系統 003 - Big Data and Cloud-Based Analytics Solution - 大數據及雲端分析方案	

Read and agree the “Acknowledgement”
Click “Submit”

Application Form for being OCL's registered supplier

Acknowledgement

You hereby acknowledge and fully understand the Terms of Use. You also declare that the information provided in this registration form is true and correct that best reflects the current business situation of your company.

On behalf of AMSTERDAM CO
Name : Dutch A.
Job Title : Tester
Tel. No. : 44444444
Date : 2022/03/24

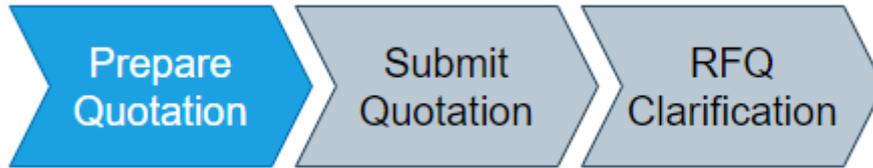
Submit for review

Back

6. RFQ

Section 6 to 11 will show all the steps needed for participating in the RFQ process.

To submit your quotation, please follow the steps in section 9. If any change is needed in the submitted quotation, you need to withdraw your previous submission first (section 10), then you are allowed to re-submit the quotation (section 9). Please note that you can only submit quotation before the RFQ closing date.



To participate in RFQ, login to system
Select "Search" > "RFQ"
Enter filtering criteria if necessary
Click "Submit"

Home Search Setting Logout

RFQ

RFQ - Search

- To refine your search results, select multiple filters below.

Ref	<input type="text"/>
Issue Date	YYYY MM DD to YYYY MM DD
Closing Date	YYYY MM DD to YYYY MM DD
Status	Issued
Keyword	<input type="text"/> (Subject)
Interested Technological Solutions	[Please select]
	[Please select]
Sort by	Closing Date (Ascending)

Submit Reset

Click "ref" to view RFQ/RFP Notice details.

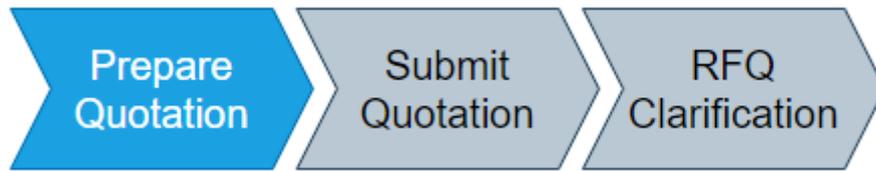
Home Search Setting Logout

RFQ - Search Result (Record 1 - 4 of 4)

Ref	Subject	Status	Issue Date	Closing Date	Interested Technological Solutions
1. RFQ202310-0072	est RFQ	Issued	2023/11/09 (Thu)	2024/03/03 (Sun) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
2. RFQ202310-0073	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
3. RFQ202310-0074	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
4. RFQ202310-0060	Test UAT144	Issued	2023/11/14 (Tue)	2024/09/04 (Wed) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統

Keyword: Search on Results Page: 1

7. RFQ Documents



7.1 RFQ Documents

Login to system

Select "Search" > "RFQ"

Enter filtering criteria if necessary

Click "Submit"

Home **Search** Setting Logout

RFQ

RFQ - Search

- To refine your search results, select multiple filters below.

Ref	<input type="text"/>
Issue Date	YYYY▼ MM▼ DD▼ to YYYY▼ MM▼ DD▼
Closing Date	YYYY▼ MM▼ DD▼ to YYYY▼ MM▼ DD▼
Status	Issued ▼
Keyword	<input type="text"/> (Subject)
Interested Technological Solutions	[Please select] ▼
	[Please select] ▼
Sort by	Closing Date (Ascending) ▼

Click "ref" to view RFQ/RFP Notice details.

Home Search **Setting** Logout

RFQ - Search Result (Record 1 - 4 of 4)

Ref	Subject	Status	Issue Date	Closing Date	Interested Technological Solutions
1. RFQ202310-0072	Test RFQ	Issued	2023/11/09 (Thu)	2024/03/03 (Sun) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
2. RFQ202310-0073	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
3. RFQ202310-0074	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
4. RFQ202310-0060	Test UAT144	Issued	2023/11/14 (Tue)	2024/09/04 (Wed) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統

Keyword: Search on Results Page: 1

Download RFQ Documents under Documents section to view details.

RFQ - View Details

RFQ Information

Ref	RFQ202207-0037
Subject	RFQ for Manual
Issue Date	2022/07/15 (Fri) 15:01 HKT (GMT +08:00)
Closing Date	2023/03/06 (Mon) 16:00 HKT (GMT +08:00)
Details	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt. i luctus et ultrices posuere cubilia Curae; In ac dui quis mi consectetur lacinia. Nam pretium turpis et arcu. Duis arcu tortor, suscipit eget, imperdiet nec, imperdiet iaculis, ipsum. Sed aliquam ultrices mauris. Integer ante arcu, accumsan a, consectetur eget, posuere ut, mauris. Praesent adipiscing. Phasellus ullamcorper ipsum rutrum nunc. Nunc nonummy metus. Vestib

Document(s)

Description	File	File Size
Document	Click to download	33 KB

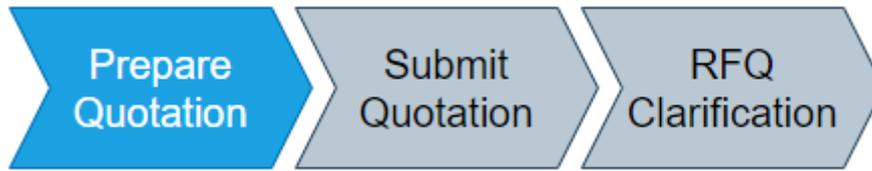
(By downloading RFQ Documents under the Document(s) section, you will be able to raise queries and read responses to queries and revision of the current RFQ.)

Contact Person Information

#1 Name	Tester	#1 Fax. Number
#1 Tel. Number		
#1 Email Address	tester@dummy.com	

[RFQ Submission](#) | [Back](#)

8. RFQ Query



8.1 Raise Query

Supplier can raise query of respective RFQ via TVP ePROQ System.

Login to system

View RFQ

Home Search Setting Logout

RFQ - Search Result (Record 1 - 4 of 4)

Ref	Subject	Status	Issue Date	Closing Date	Interested Technological Solutions
1. RFQ202310-0072	Test RFQ	Issued	2023/11/09 (Thu)	2024/03/03 (Sun) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
2. RFQ202310-0073	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
3. RFQ202310-0074	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
4. RFQ202310-0060	Test UAT144	Issued	2023/11/14 (Tue)	2024/09/04 (Wed) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統

Keyword: Search on Results Page: 1

Click "New" under Query section

Query

Contact Person Information

#1 Name	Tester
#1 Tel. Number	#1 Fax. Number
#1 Email Address	tester@dummy.com

Submission Log

Submission Date	Action
-----------------	--------

|

Upload Query document(s)

Click "Submit"

The Contact Person of respective RFQ will receive your Query.

RFQ - Query - Create New

RFQ Information

Ref	RFQ202207-0037
Subject	RFQ for Manual

Document(s)

Description	File	File Size
<input checked="" type="checkbox"/>	<input type="text"/> <input type="button" value="Choose File"/>	No file chosen

(Please tick the checkbox for adding the files or untick the checkbox for removing the files.)
(The total document size for each upload is limited to 500 MB.)
(The filename extension should be .pdf, .doc, .docx, .xls, .xlsx, .pptx, .ppt, .txt, .rtf, .html, .tiff, .bmp, .jpg, .jpeg, .gif, .png, .epsf, .dwg, .dxf, .ai. All file names must be in English. Only the following characters are accepted (a-z, A-Z, 0-9), underscore "_", full stop ".", hyphen "-", ampersand "&", left parenthesis "(" and right parenthesis ")".)

8.2 View Response to Query

You will receive email and notification after receives a response to query

Login to system

View RFQ or RFP Notice

Home Search Setting Logout

RFQ - Search Result (Record 1 - 4 of 4)

Ref	Subject	Status	Issue Date	Closing Date	Interested Technological Solutions
1. RFQ202310-0072	Test RFQ	Issued	2023/11/09 (Thu)	2024/03/03 (Sun) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
2. RFQ202310-0073	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
3. RFQ202310-0074	Test	Issued	2023/11/08 (Wed)	2024/05/02 (Thu) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統
4. RFQ202310-0060	Test UAT144	Issued	2023/11/14 (Tue)	2024/09/04 (Wed) 16:00	001 - Appointment Scheduling and Queue Management System - 預約安排及輪候管理系統

Keyword: Search on Results

Page: 1

Download Response to Query under Response to Query section

Response to Query

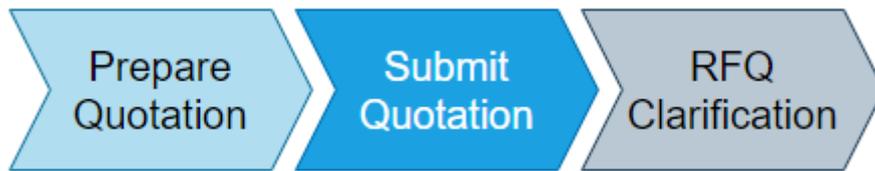
TQ1	Description File	File Size
2022/07/15 15:10	Document Click to download	33 KB

Query

New

2022/07/15 15:06	Description File	File Size
Query1	Click to download	33 KB

9. RFQ Submission



9.1 Submission

Click “RFQ Submission”

Response to Query

TQ1	Description	File	File Size
2022/07/15 15:10	Document	Click to download	33 KB

Query

New

2022/07/15 15:06	Description	File	File Size
	Query1	Click to download	33 KB

Contact Person Information

#1 Name	Tester		
#1 Tel. Number		#1 Fax. Number	
#1 Email Address	tester@dummy.com		

Submission Log

Submission Date	Action
-----------------	--------

[RFQ Submission](#)

[Back](#)

- Select "New" for Submission
- Upload required documents
- Enter Total Contract Sum
- No zipped file (.zip, .7z, .rar) is allowed to be uploaded.
- Enter user password
- Read and agree Important Notes
- Click "Submit"

RFQ - Submission

Important Notes

(The filename extension should be .pdf, .jpg, .jpeg, .png. All file names must be in English. Only the following characters are accepted (a-z, A-Z, 0-9), underscore "_", full stop ".", hyphen "-", ampersand "&", left parenthesis "(" and right parenthesis ")".)

* Required Field

RFQ Information

Ref	RFQ202307-0020
Subject	RFQ for Manual
Issue Date	2023/07/18 (Tue) 16:18 HKT (GMT +08:00)
Closing Date	2023/08/18 (Fri) 16:00 HKT (GMT +08:00)

RFQ Submission

Submission Type *	New
Pricing Proposal *	<input type="checkbox"/> Choose File No file chosen (Please tick the checkbox for adding the files or untick the checkbox for removing the files.) (The total document size for each upload is limited to 500 MB.) (The filename extension should be .pdf, .jpg, .jpeg, .png. All file names must be in English. Only the following characters are accepted (a-z, A-Z, 0-9), underscore "_", full stop ".", hyphen "-", ampersand "&", left parenthesis "(" and right parenthesis ")".) <input type="button" value="Check All"/> <input type="button" value="Uncheck All"/> <input type="button" value="More Files"/>
Signed Probity and Non-Collusive Quotation / Tendering Certificate *	<input type="checkbox"/> Choose File No file chosen (Please tick the checkbox for adding the files or untick the checkbox for removing the files.) <input type="button" value="Check All"/> <input type="button" value="Uncheck All"/> <input type="button" value="More Files"/>
Currency *	HKD ▾
Total Contract Sum *	<input type="text"/>

User Password

Password *	<input type="password"/>
-------------------	--------------------------

(The user password is same as your login password.)

Important Notes *	<input type="checkbox"/> Your submission must complete its transmission by the Closing Date, otherwise it will not be considered or accepted by HKPC. It is your responsibility to ensure that you click the "Submit" button well in advance to allow for enough time for your submission to complete its transmission by the Closing Date. We have no obligation to and shall not take into consideration any RFQs or other submissions that are not fully and successfully transmitted and received by us through this website by the Closing Date. By clicking "Submit" button, the private digital certificate file will start to download to your computer on default location. When the file done downloading, you'll see it at the bottom of your window.
Reference Date / Time	2023/07/20 17:09 (This clock shows the Hong Kong time (GMT +8:00) and it is for reference only.)

The below screen indicate that your submission was successfully transmitted to the system.
You are strongly advised to save this screen as submission proof.

RFQ - Submission

Your submission was successfully transmitted and submitted by the Closing Date.

The Upload End Time stated below is the date and time of when your submission completed its transmission. This date and time is final and binding.

Submission Ref: 81

RFQ Ref.: RFQ202207-0037

RFQ Title: RFQ for Manual

RFQ Closing Date & Time: 2023/03/06 16:00 HKT (GMT +08:00)

Upload Start Date & Time: 2022/07/15 15:25:19 HKT (GMT +08:00)

Upload End Date & Time: 2022/07/15 15:25:21 HKT (GMT +08:00)

Pricing Proposal:

Sample (3) (1) (1) (1) (1).pdf

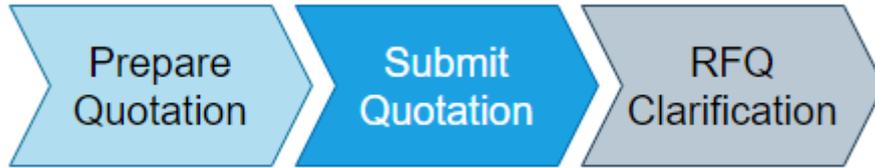
Note:

1. Please print this screen for your record.

[Back](#)

The system will also send a confirmation email to your registered email address

10. Change of Submitted Proposal



10.1 Withdraw

Supplier can withdraw from RFQ/RFP that is previously submitted before closing time. You are allowed to re-submit the quotation after you have withdrawn the previous submission

Login to the system
View RFQ Notice
Click “RFQ Submission”
Query

New

2022/07/15 15:06	Description File	File Size
	Query1 Click to download	33 KB

Contact Person Information

#1 Name	Tester	
#1 Tel. Number		#1 Fax. Number
#1 Email Address	tester@dummy.com	

Submission Log

Submission Date	Action
2022/07/15 15:25	Submission (New)

RFQ Submission

Back

Select (and enter) the reason for withdrawal
Enter user password

RFQ Information

Ref	RFQ202207-0037
Subject	RFQ for Manual
Issue Date	2022/07/15 (Fri) 15:01 HKT (GMT +08:00)
Closing Date	2023/03/06 (Mon) 16:00 HKT (GMT +08:00)

RFQ Submission

Submission Type *	Withdraw
Reason *	<input type="radio"/> Unable to meet the required time schedule. <input checked="" type="radio"/> Unable to meet the technical specification. <input type="radio"/> Others, <input type="text"/>

User Password

Password *	<input type="password"/>
------------	--------------------------

(The user password is same as your login password.)

Click “Submit”

The below screen indicates that your withdrawal request was successfully transmitted to the system. You are strongly advised to save this screen as submission proof.

RFQ - Submission

Your submission was successfully transmitted and submitted by the Closing Date.

The Upload End Time stated below is the date and time of when your submission completed its transmission. This date and time is final and binding.

Submission Ref: 84

RFQ Ref.: RFQ202207-0037

RFQ Title: RFQ for Manual

RFQ Closing Date & Time: 2023/03/06 16:00 HKT (GMT +08:00)

Upload Start Date & Time: 2022/07/15 15:33:55 HKT (GMT +08:00)

Upload End Date & Time: 2022/07/15 15:33:57 HKT (GMT +08:00)

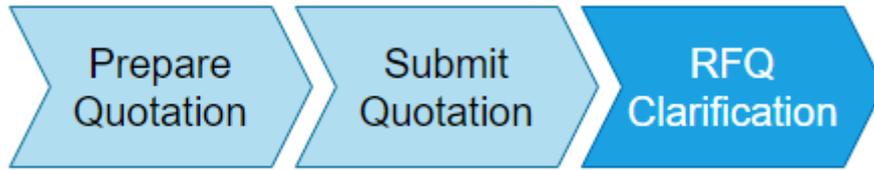
Note:

1. Please print this screen for your record.

[Back](#)

The system will also send a confirmation email to your registered email address

11. Clarification



11.1 Download & Respond to Clarification

Upon receiving notification email requesting Clarification, please login to system

[View RFQ Notice](#)

RFQ - View Details

RFQ Information

Ref	RFQ202207-0037
Subject	RFQ for Manual
Issue Date	2022/07/15 (Fri) 15:01 HKT (GMT +08:00)
Closing Date	2022/07/15 (Fri) 15:41 HKT (GMT +08:00)
Details	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt. i luctus et ultrices posuere cubilia Curae; In ac dui quis mi consectetur lacinia. Nam pretium turpis et arcu. Duis arcu tortor, suscipit eget, imperdiet nec, imperdiet iaculis, ipsum. Sed aliquam ultrices mauris. Integer ante arcu, accumsan a, consectetur eget, posuere ut, mauris. Praesent adipiscing. Phasellus ullamcorper ipsum rutrum nunc. Nunc nonummy metus. Vestib

Document(s)	Description	File	File Size
	Document	Click to download	33 KB

Response to Query

TQ1	Description	File	File Size
2022/07/15 15:10	Document	Click to download	33 KB

Query

Clarification

[Response to Clarification](#)

Clarification 1	Description	File	File Size
2022/07/15 16:09	Document	Click to download	33 KB

Contact Person Information

#1 Name	Tester
#1 Tel. Number	#1 Fax. Number
#1 Email Address	tester@dummy.com

Submission Log

Submission Date	Action
2022/07/15 15:41	Submission (New)

[RFQ Submission](#) | [Back](#)

Download Clarification file under the Clarification Section
Click "Response to Clarification"

Clarification

[Response to Clarification](#)

Clarification 1 2022/07/15 16:09	Description File	File Size
	Document Click to download	33 KB

Select the respective Clarification.
Upload Response to Clarification
Enter user password
Click "Submit"

RFQ Information

Ref	RFQ202207-0037
Subject	RFQ for Manual
Issue Date	2022/07/15 (Fri) 15:01 HKT (GMT +08:00)
Closing Date	2022/07/15 (Fri) 15:41 HKT (GMT +08:00)

Response to Clarification

Clarification *	<input type="text" value="Clarification 1"/>
Document *	<input type="button" value="Choose File"/> Sample (3) (1) (1) (1) (1),pdf

User Password

Password *	<input type="password" value="....."/> (The user password is same as your login password.)
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Reference Date / Time *	2022/07/15 16:23 (This clock shows the Hong Kong time (GMT +8:00) and it is for reference only.)
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